


JOB APPLICATION FORM

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|--|---------------------------|
|  <p>Maalan wa Majdan بڠك اسلام بروني دارالسلام BANK ISLAM BRUNEI DARUSSALAM</p> | Passport Size Photo |
|--|---------------------------|

| | | |
|-----------|-------------------------|-------------------------|
| Job Title | 1 st Choice: | 2 nd Choice: |
|-----------|-------------------------|-------------------------|

Personal Details

| | | | |
|-----------------|--|----------------|--|
| Name | | | |
| Address | | | |
| IC # | | Marital Status | |
| IC Color | | Nationality | |
| Age | | Dialect | |
| Date of Birth | | Hand Phone # | |
| Place of Birth | | Home Tel # | |
| Gender | | Email Address | |
| Driving License | Yes <input type="checkbox"/> No <input type="checkbox"/> | Class | |

Family Details

| | | | |
|--------------|--|--------------|--|
| Name | | | |
| Address | | | |
| Relationship | | Hand Phone # | |
| Name | | | |
| Address | | | |
| Relationship | | Hand Phone # | |
| Name | | | |
| Address | | | |
| Relationship | | Hand Phone # | |
| Name | | | |
| Address | | | |
| Relationship | | Hand Phone # | |
| Name | | | |

Educational Qualification And Training

| Examination | Level | Subject(s) | Grade |
|-------------|-------|------------|-------|
| | | | |
| | | | |
| | | | |
| | | | |

Continue on separate sheet if required

| Institution | Full of Part Time | Qualification | Subject | Pass Level or Grade |
|-------------|-------------------|---------------|---------|---------------------|
| | | | | |
| | | | | |
| | | | | |

Continue on separate sheet if required

Other Relevant Qualifications Including Membership of Professional Bodies:

| Name | Member Since | Position | Remarks |
|------|--------------|----------|---------|
| | | | |
| | | | |
| | | | |

Relevant Training and Personal Development:

| Name of Training | Date | Organised by | Remarks |
|------------------|------|--------------|---------|
| | | | |
| | | | |
| | | | |

Current /Latest Employment

| | |
|--|--|
| Name of Company | |
| Address | |
| Job Title | |
| Current/Latest Salary | |
| Date of Leaving | |
| Reason for Leaving | |
| Main Duties/responsibilities/achievement | |
| | |

Continue on separate sheet if required

References

| | |
|---------------|--|
| Name | |
| Address | |
| Email Address | |
| Relationship | |
| Organisation | |
| Name | |
| Address | |
| Email Address | |
| Relationship | |
| Organisation | |

Work And Other Relevant Experience

Please list below a complete record of other employments. These should be in date order, starting with the most recent.

| Name of organisation and nature of business | Job title/role with brief indication of main duties and responsibilities | Reason for leaving |
|---|--|--------------------|
| | | |

Continue on separate sheet if required

Additional Information

It is important that you provide evidence in this section of how you meet the Job Requirements. Tell us about your achievements and your level of responsibility.

| |
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|--|

Continue on separate sheet if required

If you should be taken in by the Bank, would you accept any assignment in any of its branches?

Yes _____ No _____

Have you ever been convicted of any felony or crime in Brunei or anywhere else? If so, state details fully;

APPLICANT CERTIFICATION

I further understand and agree if I am employed, my appointment will be on a temporary basis for a period at the discretion of the Bank and subject to satisfactory work; otherwise, I shall be dismissed without further reason and without liability on the part of the bank

I also acknowledge the obligation to refrain from divulging and confidential information I may acquire during the course of my employment with the Bank

I understood clearly that this is only an application and not a guarantee of any employment

I am also willing to undertake, upon request by the Bank, to do the following:

1. *Submit myself to medical and physical examination by the Bank's recognised doctor*
2. *And other things which may be required of me.*

DECLARATION

To the best of my knowledge, the information I have supplied on this form is correct. I understand that giving false information or omitting relevant information could disqualify my application and, if I am appointed, could lead to my dismissal.

| | |
|----------------|--------------|
| Signed: | Date: |
|----------------|--------------|

For Office Use Only

Please Tick where appropriate

| Selection Stage | Qualifications | | | Experience/Knowledge | | | Skills | | | Other |
|---|------------------------------------|---|---|-----------------------------------|---|---|--------|---|---|-------|
| | U | S | G | U | S | G | U | S | G | |
| Invited for interview YES <input type="checkbox"/> NO <input type="checkbox"/> | | | | | | | | | | |
| Offer Job? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | | | | | | | | |
| Please indicate if: | Appointed <input type="checkbox"/> | | | Withdrew <input type="checkbox"/> | | | Other | | | |
| Signed by HR Manager: | | | | | | | | | | |